



**POSITION: CLIENT MANAGER**

**ABOUT KALDOR**

Kaldor Brand Strategy & Design is one of Western Canada's leading independent communication design firms. Our mission is to provide sound brand strategy together with compelling and appropriate design solutions that bolster our clients' businesses and create new opportunities for growth. Founded in 1996, we focus on three client segments: educational institutions (UBC, BCCAT, VCC), corporations (Coast Capital Savings, NovaGold, TimberWest, Neuromed) and social/cultural organizations (Vancouver Art Gallery, ICASC). Our success is the result of attracting the finest creative and strategic talent, and creating a collaborative environment that realizes the potential of the team.

**POSITION**

Kaldor seeks a Client Manager with a passion for brands, graphic design and business strategy. The candidate will be responsible for creating new accounts and developing client relationships. The role will collaborate directly with the Account Director, strategy and creative teams to enhance the client relationship by providing timely responses and maintaining project schedules and budgets. As appropriate, the role could also include copywriting brand communications.

**PRINCIPAL ROLES**

1. Enhance the firm's reputation by consistently delivering projects on schedule and on budget.
2. Seek, identify and close new business opportunities aligned with Kaldor strategy.
3. Project management including subcontractors, schedules and resources.

**QUALIFICATIONS**

A baccalaureate degree with at least three years in sales or client/project management; creative writing/copywriting experience preferred.

Demonstrated experience in managing complex projects and a penchant for trouble-shooting and problem solving.

The ability to write compelling proposals and correspondence.

Strong interpersonal skills.

Both a collaborative and entrepreneurial spirit.

**TO APPLY**

Send resume/CV to [info@kaldor.com](mailto:info@kaldor.com). No phone calls please.

This is a full-time position in Vancouver, British Columbia.